

Charter School of Morgan Hill

Welcome and Registration Information



January 2, 2010

Dear Interested Charter School Families:

Thank you for your interest in becoming a part of the Charter School of Morgan Hill family. The program at the Charter School is based on our mission statement that reads:

Charter School of Morgan Hill uses project based learning, strong family involvement and community interaction to develop lifelong learners prepared to be successful and innovative participants in the global community.

We highly encourage you to gather information about our school by reading our materials, visiting our website and attending our parent night before choosing to register your child. We expect our families to be strongly committed to our ideals and to be active participants in the education of their child. We have a wonderful, successful program at CSMH that continues to grow. After thoughtful consideration, if you feel our program meets the educational goals you have set for your family and child, the following information will guide you through our registration process.

Important Dates:

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| January 23rd | Spanish Only – A Parent information meeting for anyone interested in learning more about the Charter School will be held at the school's Multipurpose Room from 1:30 – 3:00 (Childcare available) |
| January 28th | Parent information night for anyone interested in learning more about the Charter School will be held at the school's Multipurpose Room from 6:30-8:00 p.m. (Spanish Interpreter will be present) |
| January 31st | Spanish Only – A Parent information meeting for anyone interested in learning more about the Charter School will be held at St. Catherine Parish Center, 17400 Peak Avenue, Morgan Hill 1:30 – 3:00 (Childcare available) |
| February 1st – 5th | School tours and classroom visits during the morning hours of this week. Reservations highly recommended! |
| February 8th
through
March 12th | Open enrollment. Applications must be completed for siblings wishing to enroll in the school and any new students interested in attending. |
| April 14th | Lottery held in the multipurpose room at 3:30 p.m. |
| April 21st | Results of the lottery published. |

To register, a complete application packet must be received by the Charter School office by March 12, 2010 no later than 5:00 p.m. An enrollment packet is attached to this letter and contains the following forms:

- Registration Information forms (3 pages/Section 1)
- Parent Participation Agreement

The following additional items are needed for an application to be complete:

- Copy of child's birth certificate
- Proof of Residence (if Morgan Hill resident)
PG&E bill, Water bill or Property Tax bill accepted.

Return all documentation between February 8 – March 12th by dropping it off or mailing to:

Charter School of Morgan Hill
9530 Monterey Road
Morgan Hill, CA 95037
(408) 463-0618 (408) 463-0267 (fax)
e-mail: ndepalma@csmh.org
website: www.csmh.org

The lottery results will be posted at the school site and on the school's website by April 21st. Grade placements showing your child's status within his/her grade or wait list position will be posted by first initial and last name.

Future kindergarten parents: Please note that once the lottery is complete and you have accepted placement, you will need to provide the school with the following additional documentation:

- Report of Health Examination for School Entry – completed by physician. This should NOT be done before March 1, as it is to be completed no earlier than 6 months prior to the first day of school. Most physicians should have a copy of this form or it is available at the school office or on the school's website.
- Oral Health Assessment
- An updated copy of the YELLOW IMMUNIZATION RECORD

If you have questions or are missing any information, please visit our website or contact us at ndepalma@csmh.org or (408) 463-0618.

I look forward to working with you and your family.

Sincerely,

Paige Cisewski
Principal